

**Minutes of a Meeting of Frilsham Parish Council held on  
Monday 15<sup>th</sup> September 2025 at 7.45pm in Frilsham Clubroom.**

**Present**

Cllr. M. Allum (Chairman)  
Cllr. G. Barber  
Cllr. I. Coxhead  
Cllr. M. Goodenough  
Cllr. B. Lyon  
Cllr. R. Morley  
District Cllr. C. Culver  
Mrs. H. Pratt (Clerk)  
Mr. J. Hole (Yattendon Estates)

**Public Session.**

No matters were raised during the public session.

**1 Apologies for Absence.**

There were no apologies for absence.

**2 Declarations of Interest.**

**2.1 To receive declarations of interest.**

There were no updates to the Register of Interests.

**2.2 Declaration of Interest in Agenda Items.**

Cllr. Allum and Cllr. Coxhead declared an interest in the allotments.

**3 Minutes of the meeting of FPC on Wednesday 21<sup>st</sup> July 2025**

The minutes of the meeting of FPC on Wednesday 21<sup>st</sup> July 2025 had not been reviewed by councillors.

**4 To receive a report on Yattendon Estate from Mr. James Hole.**

Mr. Hole reported that the party to celebrate 100 years of the Iliffe family being at Yattendon Estate had been a huge success.

A planning application has been submitted to WBC for a waste treatment plant at the Brewery. The proposal is that waste water will be processed on site reducing the number of tankers which are needed.

It is anticipated that the brash at the bottom of the hill (Coombe Wood) will be removed by the end of the week.

Work on the wetlands project on the river Pang will begin imminently and involves the realignment of the river when it is in flood, back to its original course. This should reduce the risk of flooding. A second part of the project will look at how to handle the runoff from the M4 which currently goes straight into the river.

In the residential properties, refurbishments are taking place, when properties become vacant. All the commercial properties except one are let.

There will be a firework display on the 30<sup>th</sup> October.

Cllr. Allum requested that thanks from FPC be passed to Lord Iliffe for inviting the council to the 100<sup>th</sup> party.

**5 Planning.**

WBC has not consulted FPC on any planning applications in the parish and no planning decisions have been made.

**6 Report from District Councillor Carlyne Culver.**

A synopsis of the new adopted Local Plan is now available.

WBC is just starting a three-weekly black bin collection regime. This will save £150,000 in collections, but more significantly is expected to save £1.4 million in increasing

incineration costs of black bin waste. The WBC Scrutiny committee will be considering this change at a meeting in March.

Sovereign Housing Association are selling off a number of their properties when they become vacant based on the cost of the significant refurbishment which is required to bring them up to the new standards. The WBC Scrutiny committee is investigating the situation. Housing associations are not so keen to take on new housing when they have boilers rather than air source heat pumps.

The WBC Scrutiny committee will be looking at the WBC finances and specifically the borrowing to pay debts incurred on previous borrowing.

The proposals for the merger of WBC, Vale of the White Horse and South Oxfordshire to form a new Ridgeway Council will be submitted to Central Government in November.

**6.1 WBC Members Bid for the Replacement Surfacing in the Play area.**

District Cllr. Culver will submit a WBC Members Bid for the replacement surfacing in the play area. The amount will be determined by the number of other parishes within the ward who also wish to apply.

**7 Thames Water.**

The leak by the old dairy in Wellhouse Lane has now been repaired. However, prior to the leak, blue markings had been painted approximately where the burst happened.

When the water outage was reported to Thames Water, the stories were inconsistent.

Whilst no notice had been given to residents of an impending outage, a tanker was very close by. The tanker connected to the wrong standpipe resulting in less than 10% of Frilsham having water due to too much air in the system.

The Clerk will make some enquiries about who is the best person to contact at Thames Water.

**8 Playground and Facilities around the Clubroom.**

**8.1 Update from weekly inspections.**

Cllr. Allum has repaired the fencing around the play area on two separate occasions. No other obvious problems were reported.

**8.2 Resurfacing.**

The quote for resurfacing, dated 11<sup>th</sup> April 2024, was for £25,832, allowing for inflation of 5% takes the total expected cost to £27,124.

The following funding is currently allocated or promised:

Ringfenced by FPC for the playarea	£6,500
Budgeted for playarea maintenance	£1,000
Clubroom special donation	£2,230
Total:	£9,730

In addition, the following grants are being applied for:

Good Exchange (match funded)	£5,000
Let's Get Active Fund (via Good Exchange)	£5,000
Member's Bid	Up to a maximum of £5,000
Total (maximum)	£15,000

This gives a minimum shortfall of £2,394. There was a discussion about applying for a grant from the Yattendon and Frilsham Sports and Social Trust. However, there was some question about the practicalities of this because the deadline for normal applications has passed.

**8.3 Other facilities around the Clubroom.**

**8.3.1 Bins.**

The bins around the Clubroom are being emptied without any obvious issues.

**8.3.2 Football Club.**

The Football Club currently has no team, so the pitch is being rented out for friendly

- matches. The Club still needs to maintain the pitch.
- 8.3.3 Field Boundary/Fenceline.**  
It was agreed that the field would be cleared back to the original fence line. Yattendon Estate will flail the area which needs to be cleared. JH
- 9 Telephone Box.**
- 9.1 SSE Account.**  
The challenged SSE bill has been passed to a debt collection company, who have agreed to go back to SSE on behalf of FPC. The bill relates to the period after FPC requested that the account be closed and prior to SSE disconnecting the meter.
- 9.2 Repairs to the Telephone Box.**  
It was suggested that a new door, pins and shaped shackle are required for the phone box, plus a new coat of paint. It was agreed that £1,000 should be put in next year's budget for the phone box.
- 9.3 Defibrillator.**  
The Yattendon and Frilsham Sports and Social Trust have contributed 30% of the cost of the new defibrillator and cabinet (the other 70% coming from an approved WBC Members Bid).  
The Clerk reported that the new defibrillator and cabinet have been ordered.
- 10 Allotments.**
- 10.1 Agreement between FPC and Frilsham Allotment Trust (FAT).**  
A new license has been agreed between FPC and FAT. It is understood that this will be followed by new tenancy agreements which are in line with the new license.
- 10.2 The Community Orchard.**  
Cllr. Coxhead was thanked for sourcing several IBC tanks for water storage. These have enabled regular watering of the trees which are looking good. The trees have also benefited from a feed of magnesium.  
A wassailing ceremony is being discussed, to take place in February. MA  
There was a discussion about plotting the location of the trees using Parish Online.
- 11 Environment.**
- 11.1 Parking at the top of Beechfield Lane.**  
It was reported that on Sunday five cars were parked on the grass. The land is owned by WBC. District Cllr. Culver will report the problem to WBC. CC
- 12 Moving to the .gov.uk domain.**
- 12.1 Moving the website to Parish Online and “.gov.uk”.**  
The Clerk reported that Parish Online are all ready to start the migration. HP
- 12.2 Email for Clerk and Councillors.**  
Email addresses will be provided via the Parish Online offering on the .gov.uk domain. HP
- 13 Clubroom.**  
Wider community support for the development project is now being obtained. Details of a fund raising event will be in the next Broadsheet.  
Two noticeboards have been installed at the Clubroom, each displaying information about the development.  
An application is underway with the Good Exchange for funding. Another meeting has been organised with the Yattendon and Frilsham Sports and Social Trust to answer some more queries.
- 14 Yattendon and Frilsham Sports and Social Trust.**  
The next public meeting of the Trust will take place on Tuesday 7<sup>th</sup> October. At this meeting grants will be publicly confirmed and the fete committee thanked.

**15** Clerk's Report.

**15.1** To approve April Skies as the Internal Auditor for FY25/26.

It was agreed to appoint April Skies as the Internal Auditor for FY25/26.

**15.2** To receive an update on the Bank account.

The application to switch from HSBC to Lloyds Bank has been signed by the signatories and will be sent to Lloyds for processing.

**15.3** To approve the LGA pay award for FY25/26.

The LGA pay award was noted and will be awarded to the Clerk.

**15.4** West Berkshire District Council District Parish Conference – Tuesday 21<sup>st</sup> October.

This was noted.

**16** Finances.

**16.1** Financial Statement and Cheques.

The Clerk circulated a finance report dated the 15<sup>th</sup> September 2025 prior to the meeting, showing a balance, once all payments and lodgements have cleared of £43,778.49. This was reconciled back to the bank statement dated 15<sup>th</sup> August 2025 which showed a balance of £48,200.13.

Payments made since the last meeting:

August Salary/PAYE & Backpay	£2,085.06	
Bibby Commercial Finance Ltd	£41.92	August bin emptying
123Reg	£100.66	Website hosting
Turtle Engineering Ltd	£2,004.00	Defibrillator & Cabinet
Gigaclear	£37.00	For September Gigaclear service.
Bank charges	£13.00	15/6/25 to 14/8/2025.

Cllr. Morley verified the bank statement against the finance report.

**17** Any Other Business.

**17.1** Clubroom Gigaclear Connection.

During the work on the carpark, the Gigaclear connection was severed. Gigaclear came out and repaired the connection, but it remains vulnerable on the surface of the carpark.

Cllr. Allum will dig a trench across the carpark for the cable to be laid in.

There being no further business the meeting closed at 9.30pm.

**Date of next meetings: Monday 17<sup>th</sup> November 2025 at 7.30pm in the Clubroom.**