

Frilsham Parish Council

To: All members of Frilsham Parish Council,

You are hereby summoned to attend a meeting of Frilsham Parish council. If you are unable to attend, please notify the clerk.

Notice of Meeting Date: Monday 21st July 2025
Time: 7.30pm
Location: Frilsham Clubroom.

Helen Pratt

Helen Pratt – Clerk to Frilsham Parish Council

15th July 2025

Public Participation

**The first 10 minutes are available for the public to express a view or ask a question.
The public are welcome to stay and observe the rest of the meeting.**

Agenda.

1. To receive apologies for absence.
2. Declarations of Interest.
 - 2.1. To receive any updates to the Register of Interests.
 - 2.2. To receive declarations of interest in any agenda items.
3. To approve the minutes of the following meetings:
 - 3.1. Annual Parish Council meeting Wednesday 14th May 2025
 - 3.2. Extra Ordinary meeting Wednesday 18th June 2025
 - 3.3. Extra Ordinary meeting Wednesday 2nd July 2025
4. Matters arising from the above meetings not mentioned elsewhere on the agenda (note that no decisions may lawfully be made but information may be exchanged).
5. Report from Yattendon Estate.
 - 5.1. To receive a report from Mr. James Hole.
6. To review Corporate Documents:
 - 6.1. Standing Orders
 - 6.2. Financial Regulations
 - 6.3. Code of Conduct
 - 6.4. Risk Assessment
 - 6.5. Asset Register
7. Planning.
 - 7.1. To consider any applications WBC has consulted FPC on: None.
 - 7.2. To receive an update on planning decisions made by WBC.
8. West Berkshire District Council Business.

9. Playground and Facilities around the Club Room.
 - 9.1. To consider the findings of the RoSPA inspection.
 - 9.2. To receive an update on weekly inspections of the playground.
 - 9.3. To receive an update on funding for the replacement surfacing.
 - 9.4. To receive an update on other facilities around the Club Room.
10. Telephone Box.
 - 10.1. To review an update on potential repairs.
 - 10.2. To approve expenditure of £1,660 (70% of costs to be reclaimed from WBC via members bid) on a Zoll defibrillator and cabinet.
11. Allotments.
 - 11.1. To consider the agreement with the Frilsham Allotment Trust.
 - 11.2. To receive an update on the Community Orchard.
 - 11.2.1. To approve expenditure of £93 (including VAT) on an oak sign for the Community Orchard.
12. Environment.
 - 12.1. To consider the parking issues at the top of Beechfield Lane.
13. Moving to .gov.uk.
 - 13.1. To receive an update on moving the website to ParishOnline and the .gov.uk domain.
 - 13.2. To review moving email for the Clerk to .gov.uk.
 - 13.3. To consider .gov.uk email addresses for Councillors.
14. The Clubroom.
 - 14.1. To receive an update on plans.
15. Yattendon and Frilsham Sports and Social Trust.
 - 15.1. To receive a report
16. Clerk's Report.
 - 16.1. To receive an update on the Payroll situation.
 - 16.2. To consider appointing April Skies as the Internal Auditor for FY25/26.
 - 16.3. To receive an update on issues with the bank account.
17. Finance
 - 17.1. To review expenditure against budget to the 30th June 2025.
 - 17.2. To consider the Financial Statement and authorise cheques.
18. Any Other Business (N.B. No decisions may lawfully be made under this item, but matters may be discussed which involve no more than an exchange of information).

Next Full Parish Council meeting: Monday 15th September 2025 at 7.30pm in the Clubroom.