

**Minutes of an Extra Ordinary Meeting of Frilsham Parish Council held on
Wednesday 19th June 2024 at 7.30pm in Frilsham Clubroom Carpark.**

Present

Cllr. M. Allum (Chairman)

Cllr. G. Barber

Cllr. B. Lyon

Cllr. R. Morley

Mrs. H. Pratt (Clerk)

No members of the public

1 **Public Session.**

No matters were raised during the public session.

2 **To receive apologies for absence.**

Apologies of absence were received and accepted from Cllr. Coxhead, Cllr. Goodenough and District Cllr. Culver.

3 **Declarations of Interest.**

3.1 **To receive declarations of interest.**

There were no updates to the Register of Interests.

3.2 **Declaration of Interest in Agenda Items.**

There were no interests declared in any agenda items.

4 **To consider the Internal Auditors Report.**

The Internal Auditor raised the following points during the internal audit:

- FPC did not review the risk assessment during the financial year ending 31st March 2024, and cannot claim that they assessed the significant risks to achieving their goals in statement 5 of the Annual Governance Statement.
- FPC must move to online banking based on some suppliers no longer accepting cheque payments.
- The sum of general reserves should be carefully monitored so it doesn't increase above the current levels.
- The clerk's salary should be reviewed, a new contract issued based on the NALC template and consideration be given to a retrospective pay award for pay awards not actioned over the past 10 years.

5 **The Annual Governance and Accountability Report (AGAR).**

5.1 **Exemption from External Audit.**

FPC had income and expenditure both under £25,000 during the financial year and met the other criteria required for exemption from external audit.

FPC resolved to claim exemption from external audit. The Chairman signed the Certificate of Exemption.

5.2 **Annual Governance Statement.**

FPC considered the statements within the Annual Governance Statement. It was agreed that FPC had complied with all the statements except for statement 5, referred to above.

The Chairman signed the Annual Governance Statement.

5.3 **Annual Statement of Accounts.**

FPC resolved to approve the Annual Statement of Accounts for the year ending 31st March 2024, and they were signed by the Chairman.

6

Round Table comments.

6.1

Power supply to the telephone box.

An electricity bill has been received for the telephone box increasing the cost again. FPC will replace the defibrillator cabinet (and the defibrillator if necessary) with kit which doesn't require a power supply before next winter. The Clerk will cancel the electricity contract as soon as possible.

6.2

Play area.

Cllr. Allum reported that he had replaced the rotting leg which has been raised on the RoSPA inspections. He also raised general concern over the deterioration of the wood components of the play area which go into the ground; he warned that there are going to be a lot more issues over the next five years.

HP

There being no further business the meeting closed at 8.00pm.

Date of next meetings:

Frilsham Parish Council: Wednesday 10th July 2023 at 7.30pm in the Clubroom.