

**Minutes of the Meeting of Frilsham Parish Council held on
Wednesday 17th March 2023 in Frilsham Clubroom.**

Present

Cllr. M. Allum (Chairman)
Cllr. A. Arnold
Cllr. G. Barber
Cllr. M. Goodenough
Cllr. B. Lyon
District Cllr. Culver
Mrs. H. Pratt (Clerk)
No member of the public.

1 To receive apologies for absence.

Apologies of absence were received from Cllr. Benning and Mr. Hole.

2 To receive declarations of interest.

Cllr. Allum declared an interest in the allotments as an allotment holder and the planning application for Forge Cottage as an owner of adjacent land.

3 To approve minutes of meetings.

The minutes of the meeting of FPC held on Wednesday 11th January 2023 were agreed as a true record of the meeting and signed by Cllr. Allum. The minutes of the extra ordinary meeting of FPC held on Wednesday 1st February 2023 were agreed as a true record of the meeting and signed by Cllr. Allum.

4 Matters arising from the minutes.

No matters were arising from the minutes of meetings on the 11th January or the 1st February not covered on the agenda.

5 Report from Yattendon Estate.

There was no report from Yattendon Estate.

6 Planning.

6.1 To consider the following applications:

6.1.1 23/00049/MDOPO – Magpie Farm.

*Discharge of Planning Obligation on approved application 94/45811/FUL:
Retrospective change of use for part of barn to guest accommodation/short term let.
Retrospective conversion of remaining part of barn to ancillary accommodation for
Magpie Farm.*

It was agreed that FPC has **no comment** to make on this application.

6.1.2 22/02671/FUL – Telecommunications Mast, Yattendon.

*The installation of a 30m high lattice tower supporting 6 no. antennas and 2 no. 0.6m
microwave dishes giving an overall height of 34.5m, the installation of 2 no. equipment
cabinets and ancillary equipment within a 2.1m high fenced compound and associated
ancillary equipment on land adjacent the M4 Motorway, Chapel Lane, Frilsham,
Yattendon, Thatcham, Berkshire, RG19 0XT (NGR: 455387, 173672)*

It was agreed that FPC has **no objection** to this application but would prefer a mast disguised as a tree rather than a lattice tower. Comments were also made that a coverage map would be useful.

6.1.3 23/00480/NONMAT – Forge Cottage.

*Application for a Non-Material Amendment Following grant of planning Permission
21/01832/HOUSE – Erection of single storey rear extension with replacement of roof
over existing rear extension and replacement of existing brick finish with cladding to*

match new extension; installation of 2 rooflights. Amendments: Approval of revised drawings showing a reduction in the footprint of the proposed extension.

It was agreed that FPC has **no objection** to this application.

6.2 Planning Decisions made by WBC:

6.2.1 **22/01316/FUL – The Garage, Chapel Lane (Yattendon Parish).**

Demolition of existing flat roofed workshop and erection of new flat roofed workshop of same floor area and on existing footprint of existing workshop. Retrospective application.

FPC had **no objection** to this application which has been **approved** by WBC.

7 **Report from West Berkshire District.**

7.1 An additional £80,000 has been secured for tree planting, wildflowers and school streets across West Berkshire.

At the elections on Thursday 4th May, voters will be required to have and show photographic ID.

A number of complaints have been raised about the potholes between Frilsham and Hampstead Norreys. Concern was also raised about the gravel washed down the hill which ends up at the junction of Well House Lane, Dragon Hill and Brocks Lane. Better signage is required for both the Rectory Hill/Brocks Lane and Dragon Hill/Brocks Lane crossroads.

At the full WBC council meeting on the 16th March, a motion has been put forwards to thank officers and members for their work. There will be a presentation from Thames Valley Police at this meeting.

8 **Playground facilities and area around the Clubroom.**

8.1 Bins.

The bins around the Clubroom are being emptied every 3 to 4 weeks which is less than half of the service being paid for.

It was suggested that in the Winter the bins might be emptied every 2 weeks and in the Summer every week. Questions were asked about how much notice needs to be given to WBC if a new contractor was to be instructed.

The Clerk will obtain an alternative quote for emptying the two litter bins and the dog bin.

8.2 Play Equipment.

Inspections of the equipment have revealed no new concerns. The bar for the nest swing is to be replaced under warranty from A.E. Evans. A.E. Evans are manufacturing a replacement floor for the multi-play unit, which it is hoped will be delivered with the replacement bar.

A work party needs to be assembled to replace the fence posts and make good the fencing. It is hoped to have this work completed by the Coronation BB.

8.3 Surfacing.

Cllr. Lyon has submitted photographs and dimensions of the surfacing required to Redlynch Leisure who specialise in installing TigerMulch (a bonded rubber mulch). They are making a site visit and will produce a quote. Approximate costs are between £60 and £130 per square metre.

This would be a significant project to replace all the surfacing, but it is suggested that grants/funding may be available from the Clubroom, a WBC Members Bid, the Yattendon and Frilsham Sports and Social Club and possibly a CIL bid from WBC to name but a few sources.

9 **Environment.**

9.1 To receive an update on the burst water main and ways forwards.

The Clerk reported that she is working on a list of bursts, which can be used as evidence

HP

BL
MA
MG

BL

	for the need to replace the main. Cllr. Goodenough reported that there had been a productive meeting with the Pang Valley Flood Forum (PVFF) who have a really good website.	HP
9.2	<u>Emergency Plan.</u> The first draft of the Emergency Plan is complete. Cllr. Goodenough will circulate it imminently	MG
9.3	<u>Beechfield Lane parking and verges.</u> Fewer vehicles are being parked by the garages however the van remains. A lot of vehicles continue to be parked on the grass verges of Beechfield.	
9.4	<u>School Lane Allotment Fencing.</u> A WBC members bid has been secured to provide half of the funding for the fencing and posts required for this project but must be claimed by the end of this month (March 2023) with the invoices. The project has evolved to include wire rather than netting, but the cost will be comparable. Cllr. Goodenough will place the order and send the invoices to the Clerk.	MG
10	<u>The Clubroom/FFIG.</u> Cllr. Lyon reported that the Clubroom committee are proceeding with plans for a new building. An architect has joined the team and he is taking the floor plans and sketches and will produce drawings. He will also contact builders to get estimates of costs. The project will need significant funds moving forwards.	BL
11	<u>Yattendon and Frilsham Sports and Social Trust.</u> The AGM of the Yattendon and Frilsham Sports and Social Trust will be held on Monday 19 th March at 8pm in Yattendon Village Hall. The Annual Yattendon Fete will take place on Monday 29 th May. Helpers would be most welcome and should contact any committee member.	
12	<u>Coronation of King Charles III.</u>	
12.1	<u>Frilsham BBQ – Sunday 7th May.</u> A BBQ is being organised for Sunday 7 th May, with tickets in advance costing £4 for adults and £2 for children. Entry will be open to all, but advance tickets will be required for food. BBQs, cooks and cake makers are being sought. The aim is for everyone to have a free glass of fizz. There will be two competitions: best cupcake and best patriotic crown/hat. A long-standing resident of the parish has been approached to propose a toast to King Charles. It is hoped that it may be possible to arrange live music. Financial support from FPC would be appreciated, but it is uncertain what this might be for and how much is required. More helpers to help set up during the morning and clear up after the event are needed. A facepainter has also been suggested.	
12.2	<u>The Big Help – Monday 8th May.</u> It has been suggested that there is an allotment clearing party on Monday 8 th May. The Clubroom could be open for refreshments and have information about the various volunteering opportunities in the parish. Suggestions from the allotment trust will be sought.	FAT
13	<u>Annual Parish Assembly – Wednesday 17th May</u> It was agreed that there would be a short meeting and that the evening would focus on the proposals for the Clubroom with questionnaires for people to give their views. Cllr. Lyon will organise the displays. Cllr. Allum will organise cheese, wine and soft drinks. Cllr. Goodenough will provide glasses. It was also agreed that councillors should wear name badges; the Clerk will arrange this.	BL MA MG HP

14	<u>Clerk's Report</u>									
14.1	<u>Correspondence.</u>									
14.1.1	Trees on the power lines in Pot Kiln Lane. Cllr. Allum is chasing up SSE about the trees on the power line on Pot Kiln Lane.	MA								
14.2	<u>Elections and nomination papers.</u> All councillors who wish to be re-elected/elected must submit their nomination papers by hand to WBC between Friday 24 th March and 4pm on Tuesday 4 th April. The Clerk will circulate a link to the nomination papers. All candidates require a proposer and a seconder. Electorate numbers are required, these can be obtained from the Clerk or at WBC reception when the forms are handed in.	HP								
14.3	<u>Items for the Broadsheet.</u> It was agreed a summary of this meeting would be put in the Broadsheet.	HP								
15	<u>Finances.</u>									
15.1	<u>Financial Statement.</u> The Financial Statement was circulated to those present prior to the meeting and showed a balance of £40,301.47 once all payments and credits have cleared. Payments since the last meeting: <table data-bbox="316 824 1244 969"> <tr> <td>Gigaclear (February and March Broadband)</td> <td>£70.00</td> </tr> <tr> <td>Salaries (January and February 2023) and expenses for 22/23</td> <td>£450.48</td> </tr> <tr> <td>Bank charges (15/12/22 to 14/2/2023)</td> <td>£21.00</td> </tr> <tr> <td>Post Office Ltd (SSE for the phonebox)</td> <td>£34.72</td> </tr> </table> A bank reconciliation to the last statement dated the 15 th February 2023 with a balance of £41,621.18 was circulated prior to the meeting. A sum of £22,500 is ringfenced as a donation to the Clubroom for the refurbishment/rebuild project, up until 31 st March 2022.	Gigaclear (February and March Broadband)	£70.00	Salaries (January and February 2023) and expenses for 22/23	£450.48	Bank charges (15/12/22 to 14/2/2023)	£21.00	Post Office Ltd (SSE for the phonebox)	£34.72	
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15.2	<u>Verification of the Financial Statement.</u> Cllr. Arnold verified the Financial Statement against the bank statement.									
16	<u>Any Other Business.</u>									
16.1	<u>Police Community Support Officer (PCSO).</u> The PCSO has contacted the council and offered to attend meetings.									
16.2	<u>Website.</u> The company hosting the website has drastically increased its prices. The email address futures@frilsham.org.uk is only working erratically.									
16.3	<u>Bus Shelter.</u> A parishioner is currently in the process of replacing the roof on the bus shelter. Cllr. Allum delivered the roofing felt and tacks to him.									

There being no further business the meeting closed at 9.10pm.

Next meeting of Frilsham Parish Council: Wednesday 8th March 2023 at 7.30pm in the Clubroom.