

**Minutes of the Annual Meeting of Frilsham Parish Council held on
Wednesday 13th July 2022 in Frilsham Clubroom.**

Present

Cllr. M. Allum
Cllr. A. Arnold
Cllr. G. Barber
Cllr. D. Benning
Cllr. B. Lyon
District Cllr. Culver
Mrs. H. Pratt (Clerk)

1 To receive apologies for absence.

Apologies of absence were received from Cllr. Goodenough.

2 To receive declarations of interest.

There were no changes to the register of interests and no declarations of interest in any agenda items.

3 To approve minutes of meetings:

3.1 Wednesday 11th May 2022 (Annual meeting of FPC) and Wednesday 29th June 2022

The minutes of the meetings of FPC held on Wednesday 11th May 2022 and Wednesday 29th June 2022 were agreed as a true record of the meetings and were signed by Cllr. Allum.

3.2 Matters arising from the minutes.

3.2.1 Power Outage.

SSE have agreed to pay the Clubroom a total of £825 for use of the facility during the power outage in April. To date £325 has been received and it is understood that the remainder is in the process of being paid.

It is understood that some properties are still suffering from ongoing problems resulting from the power outage. It has been confirmed that the power supply to the telephone box (and the defibrillator) was checked.

3.2.2 SSE Resilience Fund.

Cllr. Lyon reported that he was working on an application to the SSE Resilience Fund for a “change over switch” for the Clubroom (so that it can be powered by a generator instead of the mains). An electrician has quoted for the required work, but unfortunately the quote was too late for it to be considered under this round of applications, but there will be more rounds when the application can be submitted.

3.2.3 Speakers for Future Parish Meeting.

There was a discussion about possible speakers for the Annual Parish Meeting next year. Suggestions included:

- Mark Berrisford-Smith, the retiring head of HSBC whose son lives in the parish.
- Matthew Barber – the Police and Crime Commissioner.

4 Report from Yattendon Estate.

There was no report from Yattendon Estate.

5 Planning.

5.1 Planning applications which WBC has consulted FPC and decisions made by WBC:

5.1.1 22/01194/HOUSE – Gamekeepers Lodge, Hawkridge Hill.

Proposed demolition of existing outbuilding and construction of new replacement outbuilding, with single storey link extension.

FPC submitted a comment of **no objection** on this application which has been **approved** by

WBC.

5.1.2 22/01316/FUL – The Garage, Chapel Lane, Yattendon.

Demolition of existing flat roofed workshop and erection of new flat roofed workshop of same floor area and on existing footprint of existing workshop. Retrospective application. Whilst having **no objection** to this application, it was felt that it could have been a more attractive building.

5.1.3 22/01318/FUL – The Garage, Chapel Lane, Yattendon.

Supply and erection Victorian style lamp post within front boundary of Yattendon Garage forecourt. Set back 1.2m from front boundary.

It was agreed that FPC has **no objection** to this application, but it was noted that the measurements specified on the drawing are incorrect.

6 Report from West Berkshire District.

District Cllr. Culver reported that she had been successful in winning WBC Members bids for a total of £5,000 across the ward for items including bins and speed indicator devices. At A WBC Exec meeting, adult social care, the lack of social housing and respite care for unpaid carers were all discussed. Motions have been put forwards to WBC on unfair taxes, Rwanda deportations and the rebuilding of the Royal Berkshire Hospital.

District Cllr. Culver reported that she is involved with the “Customer Journey Project” which is being undertaken by the Overview and Scrutiny Committee.

A Level 3 heatwave is currently in place (this was subsequently raised to a Level 4 heatwave from Sunday 17th July to Tuesday 19th July.

It is understood that there has been a data breach by WBC where details of carer, educators and those home schooled have been released.

The site lines on most junctions have now been cut. It was noted that the verges need to be cut on Brocks Lane from Wellhouse to Marlston.

More parking spaces at the Downs School will be available if the development of the new gym, currently at the planning stage, goes ahead. This will reduce the need for staff to park in the roads.

The COVID volunteer group is reconvening to share information and concerns for those in financial hardship or who are vulnerable. There are currently more demands on the food banks and less donations are being made.

Cllr. Benning raised the issue of the verges on Beechfield Lane. WBC has removed the metal plate, which was left on the verge and reseeded the area it covered. There was the suggestion of planting trees to discourage people from parking on the verges and WBC were going to explore if there were any services in the verge. There is an increase in the number of vehicles being parked on the grass verges including a commercial vehicle.

In addition, it was noted that the grass has not been cut in the cul-de-sac.

7 Playground facilities and area around the Club Room.

Facilities around the Clubroom.

Cllr. Lyon reported that emptying of the dog bin has become very erratic. The contractor has been seen to drive into the carpark, empty the litter bins and leave without evening looking in the dog bin. It was questioned whether the litter bins and dog bins are still being emptied under the same contract.

One of the pales of the picket fence around the play area has been kicked out, Cllr. Lyon has replaced it. Questions were asked about who paid for the original fence posts on the south-west side of the play area. It was agreed that Cllr. Allum would get some good posts and use them to replace the rotted posts with Cllr. Goodenough’s help.

The play area continues to be very well used.

Cllr. Lyon commented about looking at how recording of the play area inspections could be carried out electronically, possible using Parish Online.

Replacement post from A E Evans.

Cllr. Lyon has contacted A.E. Evans with all the information about the rotting post and is awaiting a reply. FPC will have to pay for delivery of any replacement timbers.

8 Environment.

8.1 Emergency Plan.

Cllr. Arnold, Cllr. Lyon, Cllr. Goodenough and the Clerk will arrange to meet. District Cllr. Culver will circulate Emergency Plan for East Ilsley.

8.2 Beechfield Lane parking and verges.

Parking provision had been discussed with Sovereign Housing for the properties they own in Beechfield. Whilst they would be in favour of parking, they cannot financially assist with such a project in this financial year. It was agreed that Sovereign Housing should be contacted in September/October when they will be starting to consider their budget for the next financial year.

9 Telephone Box and Defibrillator.

9.1 Transfer of Guardian.

Cllr. Arnold reported that the guardianship of the defibrillator has now been fully transferred to her.

9.2 Power supply to the phone box.

Compensation of £70 has been received from SSE for the power outage.

10 The Clubroom.

Progress with plans for a replacement Clubroom are slow. In the current climate, suppliers and contractors are slow to respond.

11 Yattendon and Frilsham Sports and Social Trust.

The Yattendon Fete went well despite the change in the day and competition from other events to celebrate the Platinum Jubilee. On average both takings and footfall were approximately 20% down. The biggest issue was the number of helpers. Despite these points, approximately £17,500 was raised.

12 Platinum Jubilee.

In addition to the Yattendon Street party, attended by some residents, there were a number of smaller celebrations between neighbours and friends which took place.

12.1 Financial contribution for entertainment at the Yattendon Street Party.

It was unanimously agreed that Frilsham Parish Council would make a donation of £100 for the entertainment at the Jubilee celebrations in Yattendon.

13 Clerk's Report

13.1 Items for The Broadsheet.

The Clerk will write up an account of this meeting for The Broadsheet.

14 Finances.

14.1 Financial Statement.

The Financial Statement was circulated to those present prior to the meeting and showed a balance of £39,005.27 once all payments and credits have cleared.

Payments since the last meeting:

Gigaclear (June and July Broadband)	£70.00
Salaries (May and June 2022)	£426.98
Arthur J Gallagher (Insurance)	£985.29
Caroline Hyde (Internal Audit)	£50.00
SSE (15/2/22 – 17/5/22)	£34.17
Bank charges (15/3/22 to 14/6/22)	£21.00

A bank reconciliation to the last statement dated the 15th June 2022 with a balance of £39,328.93 was circulated prior to the meeting. A sum of £22,500 is ringfenced as a donation to the Clubroom for the refurbishment/rebuild project, up until 31st March 2022.

Cllr. Arnold checked the financial statement against the bank statement.

14.2 Bank Account.

The Clerk reported that she has contacted Lloyds Bank about opening a new account.

15 Any other business.

15.1 Large Oak Tree.

Cllr. Benning raised concerns about a large oak tree with two dead branches near the top which may be overhanging the road. It was suggested that he report the concern to WBC.

15.2 Greenham Trust.

Cllr. Lyon reported that Greenham Trust are supplying trees to be planted as part of their 25th Anniversary project supporting the Queens Green Canopy. It is unclear whether you can specifically request nut or fruit trees which could be used for the community orchard.

15.3 Suspicious Activities Around the Garages.

Anti-social behaviour around the garages has been reported to the relevant services.

There being no further business the meeting closed at 8.45pm.

Next meeting of Frilsham Parish Council: Wednesday 14th September 2022 at 7.30pm.

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