

**Minutes of a Meeting of Frilsham Parish Council held on  
Wednesday 29<sup>th</sup> June 2022 on Frilsham Clubroom field.**

**Present**

Cllr. A. Arnold  
Cllr. D. Benning  
Cllr. B. Lyon  
Mrs. H. Pratt (Clerk)

**Chairman of meeting.**

It was unanimously agreed that Cllr. Lyon would be Chairman of this meeting.

**1 To receive apologies for absence.**

Apologies of absence were received from Cllr. Allum, Cllr. Goodenough, Cllr. Barber (retrospectively) and District Cllr. Culver.

**2 To receive declarations of interest.**

**2.1 Register of Interests.**

There were no updates to the Register of Interests.

**2.2 Interests in Agenda Items.**

There were no interests declared in any agenda items.

It was agreed that all business except the Annual Governance and Accountability Return for 2021/22 would be adjourned until the next meeting on Wednesday 13<sup>th</sup> July 2022.

**3 Annual Governance and Accountability Return (AGAR) for 2021/22.**

**3.1 Report from Internal Audit.**

The internal auditor noted that new Financial Regulations had been adopted on the 11<sup>th</sup> May 2022 and specifically that FPC need to carry out the following:

- Bank reconciliations and statements should be reviewed and signed by a member other than the Chairman at least once a quarter.
- Salary budgets should be reviewed annually in November.
- The risk policy statements should be reviewed at least annually.

**3.2 Annual Governance Statement.**

The Annual Governance Statement had been circulated to all members prior to the meeting. It was unanimously agreed to approve the Annual Governance Statement and it was signed by Cllr. Lyon.

**3.3 Annual Statement of Accounts.**

The Annual Statement of Accounts for the year ending the 31<sup>st</sup> March 2022 was circulated to all members prior to the meeting. It was unanimously agreed to approve the Annual Statement of Accounts.

There being no further business the meeting closed at 7.40pm.

**Next meeting of Frilsham Parish Council: Wednesday 13<sup>th</sup> July 2022 at 7.30pm.**