

**Minutes of the Meeting of Frilsham Parish Council held on  
Wednesday 11<sup>th</sup> March 2020 in the Clubroom at 7.30pm.**

Present

Cllr. M. Allum (Chairman)  
Cllr. G. Barber  
Cllr. B. Lyon  
Mr. Michael Goodenough  
Mrs. H. Pratt (Clerk)  
Mr. David Slack

**1 To receive apologies for absence.**

Apologies for absence were received and accepted from Cllr. A. Arnold, Cllr. D. Benning and District Cllr. C. Culver.

**2 To receive declarations of interest.**

There were no declarations of interest in any agenda items.

**3 To approve minutes of the meeting on Wednesday 8<sup>th</sup> January 2020.**

The minutes of the meeting of Frilsham Parish Council (FPC) held on Wednesday 8<sup>th</sup> January 2020 were agreed as a true record of the meeting and signed by Cllr. Allum.

**4 Matters arising from the minutes.**

**4.1 Churchyard maintenance.**

It was noted that the churchyard maintenance budget had been increased to £800. No information had been forthcoming from the PCC about how the cost of the maintenance of the Yattendon and Frilsham churchyards was split.

**4.2 Bus shelter roof.**

Cllr. Allum reported that he has all the materials to carry out the work on the bus shelter roof. MA

**4.3 Grit bins.**

Willis and Ainsworth have filled the grit bin at the bottom of Coach House Hill. They also delivered grit to Holly Cottage, which Cllr. Allum has used to fill the other grit bins.

**5 Co-option of a new councillor.**

It was unanimously agreed that Michael Goodenough should be co-opted onto Frilsham Parish Council. Cllr. Goodenough was welcomed to the Parish Council and completed his Declaration of Office.

**6 Parking at the top of Beechfield.**

Sovereign Housing Association and WBC attended a site meeting in Beechfield, primarily about the drainage in the cul-de-sac. Parking was also discussed, both at the top near the junction and in the cul-de-sac. It was suggested that an option might be to convert some of the WBC owned grass verges into parking laybys. If parking provision is to be made within the gardens of Sovereign properties, permission needs to be obtained from WBC for a dropped curb.

Questions were asked about the layby at the top of Beechfield and whether it forms part of the highway. If vehicles are parked in the layby, they have the potential to restrict visibility.

**7 Drainage issues.**

**7.1 Beechfield.**

At the meeting with Sovereign Housing Association and WBC, it was agreed that WBC would dig out the outlet point of the drains behind 9 and 10 Beechfield. Sovereign Housing agreed to blow the drains through.

It was agreed that the Clerk would chase up both WBC and Sovereign Housing to find

- out when the work would take place. HP
- 7.2 Rectory Hill.  
The drain on Rectory Hill was cleared by a resident with drainage rods.
- 8 **Continued Leaks in the Mains Water Supply.**  
Since the last FPC meeting, the water main in the valley near the dairy on Wellhouse Lane has burst again, resulting in homes in Frilsham being without water for approximately 12 hours. There is a stretch of water main, approximately 100m in length which bursts at least once a year.  
It was agreed that dates would be supplied to the Clerk who would then write to Thames Water. All HP
- 9 **Report from Yattendon Estate.**  
Mr. Slack reported that work at the Pot Kiln is due to be complete by the end of March. The installation of a 3-phase power supply has been abandoned and a new split phase supply has been installed instead; this has resulted in a modified kitchen. Safety barriers have been installed around the silage pit at the Brewery to make the parking safer.  
Fencing along the edge of the motorway has been replaced.  
It was agreed that the trees in the playpark are the responsibility of the Frilsham and Yattendon Trust.
- 10 **Planning.**
- 10.1 20/00179/HOUSE – Frilsham Mill House  
FPC determined to have **no objection** to this application.
- 10.2 Settlement Hierarchy Questionnaire.  
There were no comments on the settlement hierarchy questionnaire.
- 11 **Report from West Berkshire District Councillor.**  
District Cllr. Culver submitted the following report prior to the meeting:  
The Members' Community Bids scheme is now open for applications. It was suggested that it might be possible to obtain a grant to help towards the repairs to Beechfield. All opposition budget amendments considered by WBC at the full council meeting last Tuesday were rejected.  
The public responses to the Environment Strategy consultation are being digested by officers.
- 12 **Playground and facilities around the Clubroom.**
- 12.1 Safety items picked up on weekly checks.  
It was reported that the moles are back, but do not justify calling out the mole catcher. It was agreed that Cllr. Allum would carry out the inspections until the next meeting.
- 12.2 To receive an update on the repairs.  
Cllr. Lyon reported that he has received some small caps to cover the nuts and bolts on the equipment; these are now all covered. Cllr. Lyon has some spares.  
A.E. Evans have agreed to provide a replacement leg for the toddler swing. Cllr. Allum and Cllr. Lyon will follow the instructions to replace the leg when it arrives. FPC has taken responsibility for transporting the new leg from A.E. Evans to Frilsham; it was agreed that Cllr. Allum would arrange collection, when the leg is ready at a maximum cost of £150. In order to install the leg, a stainless-steel bar is required, Cllr. Allum will provide this.  
The dead birch tree behind the Clubroom was blown over by storm Kira. The other birch tree remains. MA
- 13 **The Clubroom and surroundings.**  
Branches overhanging the football pitch have been reported by the football team now using the pitch; they have offered to help remove them.

**13.1 CCTV Cameras.**

Cllr. Lyon reported that there has been a failure of the power supply to the cameras. Unfortunately, the guarantee expired five weeks prior to the failure. Cllr. Lyon is looking at whether the power supply is repairable, however the suppliers have suggested that two smaller power supplies may be a better alternative. The cost of two new smaller power supplies was £45.82 plus VAT; this expenditure was agreed.

**13.2 Clubroom drains.**

The drains to the rear of the Clubroom had become blocked with mud, as a result ClearWise were called. There is also a slight problem with the kitchen drain.

**13.3 Football Team requests.**

A new football team is now using the facilities and has made the following requests:

- Boot brushes at the back of the changing rooms.
- A tap at the back of the changing rooms to rinse off boots.
- To extend the paving around the side of the Clubroom.
- The installation of a match bench; this has been turned down and a free-standing bench with a cantilevered canopy has been suggested.
- Modern nets.
- A large net along the edge of the field to stop the ball being kicked out.
- Flood lights; this is not being pursued.
- Ride on mower and somewhere to keep it.

The new football team are incredibly keen.

**14 Yattendon and Frilsham Sports and Social Trust.**

Cllr. Lyon reported that the AGM of the Trust will be held on Monday 6<sup>th</sup> April in Yattendon Village Hall and will be open to all.

**15 Clerks Report.****15.1 Annual Parish Meeting – Wednesday 20<sup>th</sup> May 2020.**

David Slack has agreed to talk about Estate Management at the Annual Parish Assembly. Tessa Allum will manage refreshments for parishioners after the meeting. Cllr. Goodenough will provide the glasses.

**15.2 Items for the Broadsheet.**

News of the co-option of Cllr. Goodenough will be put in the Broadsheet. The Annual Parish meeting will also be advertised. *Note this withdrawn at the last minute due to the Coronavirus pandemic.*

**16 Finances.****16.1 Financial Statement.**

The Financial Statement had been circulated to those present prior to the meeting and showed a balance of £34,099.81 once all payments have cleared. A reconciliation to the last bank statement dated 15<sup>th</sup> February 2020, with a balance of £34,609.79 was shown. A sum of £18,000 is ringfenced as a donation to the Clubroom for the refurbishment/rebuild project, this includes £3,000 from the current financial year.

**17 AOB****17.1 Coronavirus.**

The Neighbourhood Watch group is working to support parishioners who are self-isolating due to coronavirus. People are being encouraged to look after their neighbours. A “WhatsApp” group is being set up to provide support.

**17.2 Frilsham Lime Quarry.**

The quarry site is still on the market. The planning application is valid for three years from the date of approval.

There being no further business the meeting closed at 8.50pm.

Date of next meeting: Wednesday 13<sup>th</sup> May 2020 –7.30pm.

Annual Parish Meeting: Wednesday 20<sup>th</sup> May 2020.

*Both of the above meetings are unlikely to take place in the traditional form.*