

**Minutes of a Meeting of Frilsham Parish Council held on
Wednesday 9th January 2019 in the Clubroom at 7.30pm.**

Present

Cllr. M. Allum (Chairman)
Cllr. G. Barber
Cllr. D. Benning
Cllr. J. Goodenough
Cllr. C. Kettlewell
Cllr. D. Ward
Mrs. H. Pratt (Clerk)
District Cllr. G. Pask
District Cllr. Q. Webb
Mr. B. Lyon
Mr. D. Slack

1. To receive Apologies for Absence.

There were no apologies for absence.

2. To receive Declaration of Interest.

2.1 Declarations of Interest in Agenda Items.

There were no declarations of interest in any agenda items.

2.2 Changes to the Register of Interests.

There were no changes to the Register of Interests.

3. Approval of minutes of the previous meetings:

3.1 Wednesday 14th November 2018

The minutes of the meeting held on Wednesday 14th November 2018 were ratified and signed by the Chairman.

4. Matters arising from the minutes (not mentioned elsewhere and for information only).

4.1 Thames Water.

Cllr. Benning raised the issue of Thames Water. During the afternoon of 9th January (the day of the meeting), Thames Water had been carrying out planned maintenance at the top of Beechfield Lane. As a result of this maintenance, the water was shut off to a significant number of properties from 3pm until approximately 5pm. It is understood that this was because the engineers didn't have the required parts. It was agreed that the Clerk would write to Thames Water and inquire as to why residents weren't given warning of this planned maintenance and the potential for a loss of supply.

Cllr. Benning added that he now understands that there are 3 separate sources filling the reservoir in Cold Ash.

There has been an ongoing small leak in Priors Court Road and it is understood that WBC wouldn't give Thames Water permission to dig up the road to investigate.

5. Yattendon Estate.

Mr. Slack reported that it had been a good Christmas for the estate with a slight increase in the number of trees sold; the Christmas markets were a good success.

Work at the Royal Oak has now been completed; on time and on budget; the kitchen was opened a week early.

The Pot Kiln has now closed for refurbishment and an asbestos survey is currently being

carried out. The aim is for the kitchen and restaurant to be open towards the end of May. Parking at the brewery has become an issue with customers parking off the hardstanding and churning up the grass areas. It is planned to submit a planning application to allocate parking spaces in the old silage clamps and to landscape the grass areas in order to give a better ambience.

The Village Store is trading well, and each month has seen an increase on the previous. A lot of the hedging has already been cut, but that remaining will be cut shortly.

6. Planning

6.1 Planning Decisions made by WBC:

6.1.1 18/02570/HOUSE – The Bungalow.

Rear extension, side conservatory and new porch.

Frilsham Parish Council had **no objection** to this application which has been **approved** by WBC.

7. Report from West Berkshire District Councillors.

7.1 District Cllr. Pask reported that an additional 1.7million will be returned to WBC from business rates paid by local businesses. This is after last year's pilot in which WBC received a larger percentage than the previous 20%.

Two million pounds has been received from the National pothole fund; parishioners were encouraged to report any pot holes to WBC.

It was reported that the new head of the Highways department is Jon Winstanley who has taken over from Mark Edwards.

Roadworks are due to begin on the A339 between the Sainsburys and Halfords roundabouts. These roadworks will provide access to the town centre (from either direction on the A339) via Cheap Street and leave via Bear Lane. Bear Lane will be one way. Questions were asked about why the American bridge is only for the use of taxis and buses.

8. Playground and Facilities around the Club Room.

8.1 Safety issues noted during visual checks.

It was reported that there is a small problem with moles again which makes the area look very scruffy. Cllr. Benning asked about the cracks on the disability swing and the toddler swing; it was reported that the cracks are no worse than they were 18 months ago, but it was agreed that they would be raised in advance with the inspector who will carry out the RoSPA inspection for an external opinion.

There is some work to be carried out on the gate catches; Mr. Lyon is trying to identify the most effective catches.

It was agreed that there would be a work party, organised at the next meeting to tidy up the area.

8.2 Warranty on the timber of the Playpark.

The Clerk reported that there wasn't an update on the timber warranty.

8.3 Bin Emptying Service.

Mr. Lyon reported that the bins had not been checked over Christmas, but that they had all been emptied during the week prior to the meeting.

District Cllr. Pask commented that a record of when the bins have been emptied needs to be sent to WBC if the bin emptying regime is not satisfactory.

9. The Club Room.

Mr. Lyon reported that the Club Room committee had organised a coffee morning for

residents to view the proposals for the improvements to the Club Room and give their thoughts. Generally, the plans were well received and there was almost universal support for the main plan. Lots of suggestions were made.

Investigations are now being made into the possibility of rebuilding the Clubroom and what it might cost.

Bookings of the Club Room were good through December, running up to Christmas, however they are low, at the moment, in January, but this is often the case at this time of year.

10. Frilsham Future Implementation Group (FFIG).

Four of the CCTV cameras are installed. To date there has been no reason to look at the information recorded. A number of people have asked about the cameras and commented that the notices are a little misleading because they refer to the supplier and not who to contact in order to look at recorded footage.

A draft policy for CCTV usage is being produced.

11. Yattendon and Frilsham Sports and Social Club.

The Yattendon and Frilsham Sports and Social Club have paid the architect's invoice for the work to date on the Club Room.

12. Clerk's Report.

12.1 Annual Parish Meeting – Wednesday 22nd May 2019.

It was agreed that Dick Greenaway be asked if he would come and give a talk. A possible subject might be connected with the papers from Yattendon Estate, which he has recently transcribed and lodged in the Public Records Office. David Slack offered to ask Dick Greenaway in the first instance.

District Cllr. Pask asked that the people standing for the District Councillor position for the Ridgeway Ward (to which Frilsham will belong after the May 2019 elections) be advised of the date.

12.2 Gigaclear Connection for the Club Room.

It had been understood that Gigaclear would accept payment by cheque in advance for the broadband contract. However, their rules have changed, and they can now only accept direct debit. For this reason, no progress has been made with the connection into the Club Room. The cost of the connection is £35 per month for a 30MB connection with an additional (approximately) £90.00 connection fee.

It was resolved that Frilsham Parish Council set up a direct debit to pay Gigaclear the above amounts for the connection, for a period of 18 months.

12.3 Assets for inspections/cleaning.

The following arrangements were made for the cleaning and inspection of assets:

Defibrillator: Cllr. Benning.

Telephone Box: Cllr. Benning.

Bus Shelter: Cllr. Benning.

Noticeboard: Cllr. Benning.

Millennium bench in the Churchyard: Cllr. Ward.

Grit bins: Cllr. Allum.

The Well: Cllr. Barber.

Bins around the Clubroom, the Play equipment and the benches around the Clubroom will all be cleaned and inspected during a working party to be organised at the next parish council meeting.

12.2 Items for the Broadsheet.

It was agreed to put a planning update into the next edition of the Broadsheet.

13. Finance.

13.1 To ratify the budget for FY19/20.

The budget for FY19/20 was discussed and ratified. It was agreed that a further contribution of £3,000 be made for the Club Room improvements.

13.2 To ratify the precept for FY19/20.

It was resolved to request a precept of £9,000 for FY19/20. The precept has remained at this level since FY13/14.

13.1 Financial Statement.

The financial statement dated 9th January 2019, showed a balance of £25,884.22 once all credits and debits have cleared. This was considered and approved. Of the balance, £13,500 is ringfenced for building work at the Club Room, including a contribution of £1,500 for this financial year.

14. Round Table Comments

14.1 Wheelie Bin Stickers.

The wheelie bin stickers to encourage drivers to slow down were available at the Club Room coffee morning, however only a few were distributed. Cllr. Kettlewell agreed to go through a list of addresses in the parish and identify which wheelie bins are put at the edge of the road and would benefit from a sticker. These will then be delivered with the flyer about the Annual Parish Meeting.

14.2 Patient Participation Group.

Cllr. Kettlewell commented that she represents FPC on the Chieveley Doctors Surgery PPG. This should be reviewed and allocated at the Annual meeting of the Council in May. It was noted that a number of parishioners attend the Chapel Row Surgery and it was asked whether someone should represent FPC on the Chapel Row Surgery PPG.

14.3 Taxis.

A question was asked about who licenses the local taxis and how green they are. They are licensed by WBC and there is an aim for them all to be electrically powered.

The meeting closed at 9.00pm.

Dates of future meetings:

Wednesday 13th February 2019 at 7.30pm – Planning meeting if required.

Wednesday 14th March 2019 at 7.30pm

Budget for 2019/20

Budget for 2019/20											
Expenditure				Budget FY16/17	End of FY16/17	Budget FY17/18	End of FY17/18	Budget FY18/19	To 9/1/2018	Expected end of year	Budget FY19/20
Subscriptions: BALC				70.00	60.49	70.00	67.26	80.00	71.55	71.55	80.00
Subscriptions: CCB					30.00	30.00	30.00	30.00	30.00	30.00	30.00
Donations:	West Berkshire Countryside Society			100.00	100.00	100.00	100.00	100.00	-	100.00	100.00
	Frilsham Parochial Church Council			600.00	600.00	600.00	600.00	600.00	600.00	600.00	600.00
	FFG - hall extension			3,000.00	-	3,000.00	-	1,500.00	-	3,000.00	3,000.00
	Broadband connection for the Clubroom				-	650.00	-	500.00	-	120.00	510.00
	Library contribution to WBC				-	300.00	237.00	300.00	-	237.00	300.00
Insurance premium				600.00	594.82	600.00	620.57	650.00	702.84	702.84	800.00
Hire of Frilsham Clubroom				88.00	96.00	100.00	91.00	90.00	67.00	110.00	110.00
Annual RoSFR inspection				90.00	73.50	90.00	73.50	90.00	73.50	73.50	90.00
Grit bin refill/bin emptying				820.00	117.24	820.00	123.21	500.00	-	120.00	320.00
Audit fee				360.00	-	-	100.00	-	-	-	-
Computer	Karpersky (1 year)			20.00	-	-	-	-	-	-	-
	Microsoft Office 365 Online services (16/3/16 - 15/3/17)			150.00	93.60	150.00	-	150.00	112.80	112.80	150.00
	Domain registration (frilsham.org.uk)			30.00	-	-	-	-	-	20.00	20.00
	Website			100.00	-	100.00	-	100.00	30.97	30.97	100.00
SSE payments for phone box				100.00	69.59	100.00	91.98	100.00	87.91	120.00	120.00
Election Expenses				-	-	-	-	-	-	-	750.00
Annual Assembly				-	15.75	-	-	30.00	-	-	30.00
Training				-	40.00	120.00	-	80.00	-	-	80.00
Maintenance of assets					78.90	1,000.00	218.50	1,000.00	308.1	462.60	500.00
Playpark maintenance/enhancement											1,000.00
CCTV equipment				-	-	-	1,665.30	-	-	-	-
Other sundries						100.00		100.00	95.00	95.00	100.00
Clerks expenses				50.00	33.18	50.00	42.96	50.00	-	50.00	50.00
Clerks salary				2,561.88	2,561.88	2,700.00	2,561.88	2,561.88	2,134.90	2,561.88	2,561.88
				8,739.88	4,564.95	10,680.00	6,623.16	8,611.88	4,314.57	8,618.14	11,401.88
VAT					99.02		450.44		123.77	150.00	200.00
					4,663.97		7,073.60		4,438.34	8,768.14	11,601.88
Income											
Precept					9,000.00		9,000.00		9,000.00		9000
Council Tax Reduction Grant					68.12		-		-		0
VAT							213.34		-		200
Wayleave on allotment Field					26.69		26.69		26.69		26.69
Refund on super fast broadband					1,072.00		-		-		0
					10,166.81		9,240.03		9,026.69		9226.69
FFG (CCTV)					-		1,665.30		-		
					10,166.81		10,905.33		9,026.69		
Precept											
2019/20	9,000.00										
2018/19	9,000.00										
2017/18	9,000.00										
2016/17	9,000.00										
2015/16	9,000.00										
2014/15	9,000.00										
2013/14	9,000.00										
2012/13	7,000.00										
	5,000.00										