

**Minutes of a Meeting of Frilsham Parish Council held on  
Monday 14<sup>th</sup> November 2018 in the Clubroom at 7.30pm.**

Present

Cllr. M. Allum (Chairman)  
Cllr. G. Barber  
Cllr. D. Benning  
Cllr. J. Goodenough  
Cllr. C. Kettlewell  
Cllr. D. Ward  
Mrs. H. Pratt (Clerk)  
District Cllr. G. Pask  
Mr. B. Lyon  
Mr. D. Slack

**1. To receive Apologies for Absence.**

There were no apologies for absence.

**2. To receive Declaration of Interest.**

**2.1 Declarations of Interest in Agenda Items.**

Cllr. Goodenough declared an interest in planning application 18/02570/HOUSE for The Bungalow; he is the applicant.

**2.2 Changes to the Register of Interests.**

There were no changes to the Register of Interests.

**3. Approval of minutes of the previous meetings:**

**3.1 Wednesday 12<sup>th</sup> September 2018**

The minutes of the meeting held on Wednesday 12<sup>th</sup> September 2018 were ratified and signed by the Chairman.

**4. Matters arising from the minutes (not mentioned elsewhere and for information only).**

**4.1 Drainage.**

The culvert between Nutwood and the track to Holly Cottage has been reported to WBC and has been added to the list for assessment for capital drainage works next year.

The flooding near the Pot Kiln has been reported to WBC and work should have been carried out. It was noted that this section of road was flooded over the weekend of the 12<sup>th</sup>/13<sup>th</sup> November.

The drain at the bottom of Dragon Hill, next to the quarry is blocked; the Clerk will report this to WBC.

**4.2 Wheelie bin stickers on order.**

A mixed pack of 100 wheelie bin stickers, advising drivers to slow down, has been ordered.

**5. Yattendon Estate.**

Mr. Slack reported that 45,000 Christmas trees have been cut and a further 10,000 still need to be cut. Christmas markets are scheduled for three weekends in December (1<sup>st</sup>/2<sup>nd</sup>, 8<sup>th</sup>/9<sup>th</sup> and 15<sup>th</sup>/16<sup>th</sup>). Once all the trees have been cut, hedge cutting will resume.

The development work at the Royal Oak is progressing on budget and time. The building work is due to be completed on the 20<sup>th</sup> December.

The Pot Kiln will close for the initial part of the development work which is scheduled to

start on the 7<sup>th</sup> January 2019. A phased opening is being planned. In the woodland, a significant number of varied species of tree are being planted. West Berkshire Brewery has now taken on the lease of all of the old dairy building. Improvements are being made around the outside of the building. It was reported that parking has recently become an issue on the track at the Pot Kiln; it was noted that in a number of instances walkers park in the byway.

## 6. Planning

### 6.1 To consider WBC Planning decisions:

#### 6.1.1 **18/023380/FUL – Manderley, School Lane.**

*Creation of an all-weather 20m x 30.8m outdoor riding arena.*

Frilsham Parish Council had **no objection** to this application.

#### 6.1.2 **18/02570/HOUSE – The Bungalow.**

*Rear extension, side conservatory and new porch.*

Frilsham Parish Council had **no objection** to this application.

### 6.2 Planning Decisions made by WBC:

#### 6.2.1 **18/023380/FUL – Manderley, School Lane.**

*Creation of an all-weather 20m x 30.8m outdoor riding arena.*

Whilst Frilsham Parish Council had **no objection** to this application, it has been **withdrawn**.

#### 6.2.2 **18/02311/HOUSE – Parsonage Farm.**

*Construction of a small single storey stable block on a concrete base.*

Frilsham Parish Council had **no objection** to this application which has been **approved** by WBC.

#### 6.2.3 **18/02107/COMIND – Frilsham Home Farm Dairy.**

*Section 73: Variation of condition 5 ‘Limit on use – classic car storage’ of previously approved application 16/01690/COMIND: Change of use of a former Dairy building to a microbrewery (B2) and classic car storage (B8) with associated external and internal works.*

Frilsham Parish Council had **no objection** to this application which has been **approved** by WBC.

## 7. Report from West Berkshire District Councillors.

- 7.1 A consultation is currently taking place on the next Local Plan. Local Plans have to be revised every five years. Producing a Local Plan is made more difficult because the number of houses needed in the area fluctuates on a weekly basis. It is understood that strategic gaps between settlements no longer exist; they are now “gaps”. WBC is currently consulting on the proposed budget for FY19/20. Social care now takes up over half of the budget; when the West Berkshire became a unitary authority social care cost less than a quarter of the budget. It was reported that the road markings at the Dragon Hill/Wellhouse Lane/Brocks Lane cross-roads need to be repainted; it is not obvious who has right of way from the markings on the road. It was reported that electrical goods which are still usable can no longer be taken to the Newtown Road tip in Newbury; they now need to be taken to the Furniture Project in Hambridge Lane directly.

## **8. Playground and Facilities around the Club Room.**

### **8.1 Safety issues noted during visual checks.**

Cllr. Benning reported that the moles have returned in a small area. It was agreed not to take any action at the current time.

The straps on the toddler swing are cracked; this is only visible if it is turned upside down.

If the disability swing seat is bent backwards it can be seen to crack.

It was agreed that Mr. Lyon and Cllr. Allum would look at each of the above.

### **8.2 Warranty on the timber of the Playpark.**

A.E. Evans supplied the play equipment and provided the warranty on the timber; however, it was installed by Playground Services. The Clerk has contacted A.E. Evans directly, having had no response from Playground Services in Hungerford. A.E. Evans confirmed that Playground Services are no longer in business, but that Rhinoramps have taken over the Playground Services customer base. The Clerk has contacted the UK headquarters of Rhinoramps (having not had success with contacting Rhinoramps in Hungerford) and they only deal in skate parks.

Having spoken to another playground equipment supplier at a recent training session, the advice was to refer the matter to the after sales team at A.E. Evans.

It was agreed that money should be set aside in the budget for the enhancement of the playground facilities.

### **8.3 Bin Emptying Service.**

Whilst the bin emptying service had improved, the service is far from perfect. During the installation of the CCTV, a truck was seen to arrive and park inside the gates of the Clubroom before the dog waste bin was emptied. The truck then remained in the carpark for a further 10 minutes before driving off. On the 12<sup>th</sup> November, the dog bin and only one rubbish bin were emptied.

## **9. Assets.**

### **9.1 The War Memorial.**

The War Memorial was satisfactorily cleaned prior to Remembrance Sunday. The ground at the base of the memorial has been re-turfed because the cleaning product used to clean the memorial killed the grass.

### **9.2 Grit Bins.**

Cllr. Allum reported that most of the grit bins are at least 50% full. It was agreed that the grit bin near the Old Rectory would be moved to replace the bin at the top of Dragon Hill which was damaged last year. A new bin will be purchased to go on Coach Road Hill on the top bend.

## **10. Frilsham Future Implementation Group (FFIG).**

The porch and carpark lights at the Clubroom have been replaced. The sensor on the carpark light is not as good as was hoped, but this is being investigated.

The St. Frideswide supper was very successful.

A consultation morning is due to be held where parishioners and regular users of the Clubroom have been invited to come and look at the proposed plans and give their thoughts and opinions.

Four of the CCTV cameras have been installed and are working although they need a little adjustment. The remainder of the CCTV equipment will be installed once the consultation on plans for the Clubroom have taken place and now that the St. Frideswide supper is over.

**11. Yattendon and Frilsham Sports and Social Club.**

Mr. Lyon asked if the Parish Council could procure the professional services for the extension of the Clubroom and also the reclaim the VAT.

*This has been clarified: whilst the Parish Council could procure the professional services, the VAT cannot be reclaimed if FFIG make a payment to the Parish Council for the services.* The cost of the proposed extension scheme is dependent upon which scheme is seen as most appropriate.

Applications to the Yattendon and Frilsham Sports and Social Club for grants, following the annual fete have all been successful.

The grass on the football pitch has not been regularly cut. This situation is being looked into, but whilst there is no football team playing on the pitch there is no funding. There is the possibility of using a mower from the cricket club, but other alternatives are being investigated.

It is hoped that it will be possible to find a football team to use the pitch next season.

**12. Clerk's Report.**

**12.1 Gigaclear Connection for the Club Room.**

There has been no action on the GigaClear connection because the packages available have changed. They are now as follows:

1. A 30Mbps connection, which will cost £35 per month (inc. VAT) with free installation but with an activation fee of approximately £90. This is for an 18 month contract.
2. A 300Mbps connection, which will cost £45 per month (inc. VAT) with free installation and activation. This is also an 18 month contract.

It was resolved that Frilsham Parish Council would procure the 30Mbps connection into the Clubroom.

**12.2 Items for the Broadsheet.**

It was agreed to put a planning update into the next edition of the Broadsheet.

**13. Finance.**

**13.1 Financial Statement.**

The financial statement dated 14<sup>th</sup> November 2018, showed a balance of £26,406.20 once all credits and debits have cleared. This was considered and approved. Of the balance, £12,000 is ringfenced for building work at the Club Room, excluding any contribution for this financial year.

**14. Round Table Comments**

**14.1 Domain Name.**

It was noted that the domain name is still registered to Simon de Jongh; this needs to be changed to Frilsham Parish Council.

**14.2 Annual Parish Meeting.**

It was suggested that it might be appropriate to ask a representative from Vodafone to speak at the Annual Parish Meeting. Cllr. Kettlewell will make some enquiries.

The meeting closed at 9.15pm.

Dates of future meetings:

Wednesday 12<sup>th</sup> December 2018 at 7.30pm – Planning meeting if required.

Wednesday 9<sup>th</sup> January 2019 at 7.30pm