

**Minutes of Frilsham Parish Council meeting held in the Clubroom on  
Wednesday 12<sup>th</sup> July 2017 at 7.30pm.**

**Present**

Cllr. M. Allum (Chairman)  
Cllr. G. Barber  
Cllr. J. Goodenough  
Cllr. C. Kettlewell  
Cllr. D. Ward  
Mrs. H. Pratt (Clerk)  
District Cllr. G. Pask  
District Cllr. Q. Webb  
Mr. B. Lyon  
Mr. D. Slack  
Ms. H. Chalmers  
Mr. Pusey

**Public Session.**

Ms. Chalmers observed that the agenda for tonight's parish council meeting was not advertised on the noticeboard at the top of Beechfield Lane, or on the website.

Ms. Chalmers said that she had reported the encroachment of the hedge into the road restricting its width outside her house (Bramley Cottage) to WBC. She understands that the road will be cleared by WBC. The Clerk will check when this work is scheduled to take place with Seamus Logue at WBC.

Ms. Chalmers went on to comment that she felt that residents should be notified in advance if their properties or land are to be discussed in any way at a parish council meeting. This was specifically related to the issues which arose from the drains being inspected around her property. It was clarified that Frilsham Parish Council did not request WBC to visit or inspect the drains and that members of the Parish Council had been as surprised as she was when the inspection vehicles turned up. Councillors commented that it is not always known in advance which, if any specific addresses are to be mentioned at a meeting.

**1. To receive Apologies for Absence.**

Apologies of absence were received and approved from Cllr. D. Benning.

**2. To receive Declaration of Interest.**

**2.1 Declarations of Interest in Agenda Items.**

There were no declarations of interest in any agenda items.

**2.2 Changes to the Register of Interests.**

There were no changes to the Register of Interests.

**3. Approval of minutes of the meeting on Wednesday 10<sup>th</sup> May 2017.**

The minutes of the meeting held on Wednesday 10<sup>th</sup> May 2017 were approved as a true record of the meeting and signed by Cllr. Allum.

2017/16

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Date:

**4. Matters arising from the minutes (not mentioned elsewhere and for information only).**

**4.1 Tarmac Surface Behind the Garages.**

It is understood that WBC is taking no action about the tarmac surface which has been laid behind the garages due to a lack of resources.

**5. Report from Yattendon Estate.**

Mr. Slack reported that harvesting will start imminently.

A car has crashed into the fence in Pot Kiln Road; Yattendon Estate are waiting for information from Thames Valley Police before rectifying the situation.

The planning application for modernisation and extension at The Royal Oak in Yattendon has been submitted to WBC. The planning application for the change of use of the Dairy is likely to be refused by WBC so will be withdrawn.

The Village Shop in Yattendon has just had its best month ever.

The verge and hedge (which belong to Yattendon Estate), on the north side of the road between Nutwood Cottage and the telephone box, which Ms. Chalmers referred to in the public session will be discussed as an agenda item at the next meeting.

**6. Playground.**

**6.1 Issues with the gate and fencing.**

The spring on the gate has been repaired as have the palings on the gate and the fence.

**6.2 Safety Issues noted during the Visual Safety Check.**

Cllr. Kettlewell reported that she had found one of the plastic covers off a bolt, but can't identify where it's come from. Graffiti (created with green paint and a screw driver) has been found on the bench. Cllr. Kettlewell has tried to sand it off. Cllr. Kettlewell will continue with inspections until early August when Cllr. Barber will take over.

**6.3 Use of and emptying of bins.**

The bins in the carpark at the Clubroom had been swapped over. It was also noted that they were being filled with domestic refuse; this was reported to WBC who came out and emptied the bins. Notices have been put on the bins saying they are not for domestic refuse. Mr. Lyon then returned them to their original positions. Since then and until tonight, the bins have not been emptied. The bins need emptying, even if they aren't full because otherwise they start to smell. Thanks, were extended to all who have worked to resolve the issues.

**7. Planning**

**7.1 To consider planning applications submitted to WBC:**

**7.1.1 17/01608/HOUSE – 4 Beechfield**

*Single storey side and two storey rear extension with internal re-order.*

Mr. Pusey, the applicant said he had purchased the property in August 2016. This is the third application he has submitted to extend; he has taken the decision of WBC on the second application to appeal. This third application differs from the second in that the pitched roof has been reduced to a flat roof and the roof level on the rear extension has been reduced and hipped. Objection had been suggested on the grounds of overdevelopment, but Mr. Pusey said that a similar extension has previously been developed at no. 12 Beechfield.

Frilsham Parish Council agreed to **no objection** but commented that they would prefer a pitched roof on the side extension and a condition restricting the use of external lighting.

**7.2 To review decisions of WBC:**

2017/17

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Date:

No decisions have been made by WBC on planning applications in Frilsham since the last meeting.

**8. Licensing Application – 17/00828/LQN – West Berkshire Brewery PLC.**

*Supply of Alcohol – on and off sales. Monday to Sunday 11:00 to 23:00*

WBC has consulted Frilsham Parish Council on this application by West Berkshire Brewery PLC. It is understood that they are creating a beer garden.

Frilsham Parish Council has **no objection** to this application.

**9. Report from West Berkshire District Councillors.**

District Cllr. Webb reported that the WBC Children's Services have recently been rated as "good" by OFSTED.

Verges across West Berkshire will be cut twice yearly.

Parish Councillors asked about what is happening with the fly tipping, which is believed to contain asbestos at the bottom of footpath FRIL 20/1 near Brocks Lane. The footpath has been closed but nothing has happened. The Clerk will take up this matter with WBC.

**10. Frilsham Futures Implementation Group.**

A complaint was made to WBC about the gate to the Clubroom carpark being locked. The carpark is privately owned by Yattendon and Frilsham Sports and Social Trust. In the past joyriders have entered the car park and caused a lot of damage, as a result the gate is locked at dusk or approximately 8pm (unless the hall is in use) and unlocked at approximately 8am.

**11. Yattendon and Frilsham Sports and Social Trust.**

The AGM of the Yattendon and Frilsham Sports and Social Trust has taken place and the trustees have been re-elected.

Despite the rain, the annual fete took place and made more than £20,000. Frilsham Clubroom has made a grant application to the trust which will be considered on the 2<sup>nd</sup> October 2017.

**12. Clerk's Report.**

**12.1 Clerk's Training.**

The Clerk is keen to complete the 'Certificate in Local Council Administration' (CiLCA). This would result in Frilsham Parish Council having a qualified Clerk and the potential to have the General Power of Competence. The cost of the course (with the SLCC) and registration is £550 (excluding VAT). The Clerk has suggested that Bucklebury PC contribute half of the cost, with Stanford Dingley and Frilsham paying a quarter of the cost. Frilsham Parish Council resolved to support the Clerk in this training.

**12.2 Signage at the top of Beechfield Lane.**

The Beechfield Lane Residents Association has contacted the Clerk about the Council supporting signage at the top of Beechfield Lane advising drivers to slow down. Frilsham Parish Council felt that signage was a good idea.

**12.3 Damage to the telephone box.**

Concern has been raised about the door of the telephone box. Cllr. Allum has inspected it and reported that the bottom corner of the door and the pillar are rotten and the damage is not due to vandalism. Cllr. Allum will consider how best to repair the door.

**12.4 Grit bin at the top of Dragon Hill.**

The Clerk reported that there is a crack in the side of the grit bin at the top of Dragon Hill opposite Appledown. Cllr. Allum will inspect the damage.

2017/18

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Date:

**13. Finance.**

The Clerk circulated a financial report prior to the meeting, showing a balance of £20,276.18 once all cheques and lodgements have cleared. The Council resolved to approve the report.

The meeting closed at 8.50pm.

Dates of future meetings:

Wednesday 13<sup>th</sup> September 2017 at 7.30pm.

DRAFT

2017/19

Signed:

Date: