

**Minutes of the Annual Meeting of Frilsham Parish Council held in the Clubroom on  
Wednesday 10<sup>th</sup> May 2017 at 7.30pm.**

**Present**

Cllr. M. Allum (Chairman)  
Cllr. G. Barber  
Cllr. D. Benning  
Cllr. J. Goodenough  
Cllr. C. Kettlewell  
Cllr. D. Ward  
District Cllr. G. Pask  
Mrs. H. Pratt (Clerk)

**1. To receive Apologies for Absence.**

Apologies of absence were received from Mr. Lyon.

**2. Appointment of a Chairman.**

**2.1 Election of a Chairman.**

Cllr. Benning proposed that Cllr. Allum be elected to the position of Chairman of Frilsham Parish Council for the coming year. This was seconded by Cllr. Kettlewell and unanimously agreed.

**2.2 Signing of Declaration of Office.**

Cllr. Allum signed his declaration of office to the position of Chairman

**3. Appointment of a Vice Chairman.**

**3.1 Election of a Vice Chairman.**

Cllr. Benning proposed that Cllr. Goodenough be elected to the position of Vice Chairman of Frilsham Parish Council. This was seconded by Cllr. Allum and unanimously agreed.

**4. To receive Declaration of Interest.**

**4.1 Declarations of Interest in Agenda Items.**

There were no declarations of interest in any agenda items.

**4.2 Changes to the Register of Interests.**

There were no changes to the Register of Interests.

**5. Approval of minutes of the meeting on Wednesday 8<sup>th</sup> March 2017.**

The minutes of the meeting held on Wednesday 8<sup>th</sup> March 2017 were approved as a true record of the meeting and signed by Cllr. Allum.

**6. Matters arising from the minutes (not mentioned elsewhere and for information only).**

**6.1 Superfast Broadband.**

Superfast broadband has now reached most properties in Frilsham. However, there is at least one property in Beechfield Lane which is not connected. This property is in the cul-de-sac; in order to get a connection, wayleave needs to be obtained from Sovereign Housing. The Clerk will pursue the situation with Adrian Brunskill at Sovereign Housing.

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## 6.2 Beechfield Lane Residents' Association.

It is understood that Sovereign Housing cannot contribute towards the improvements to Beechfield Lane unless the expenditure is included in the Sovereign Housing budget.

## 6.3 Website.

A lot of material has been added to the new community site, but there is still more to be done. It is hoped to launch the new site in October.

## 7. Playground.

There has been an incident of vandalism in the playpark; wooden palings were kicked out of the fence. This has been reported to the Police. The palings have been replaced by Mr. Lyon; materials cost £18.50.

### 7.1 Safety Issues noted during the Visual Safety Check.

It was noted that where the moles have been over the winter the ground is very uneven. The Clerk suggested putting up signs warning of an uneven surface. Cllr. Kettlewell will take over carrying out the inspections.

### 7.2 Issues raised by the RoSPA inspection.

The RoSPA inspection didn't identify any serious concerns with the facilities. It did identify erosion under some of the equipment. Mr. Lyon will look at these.

## 8. Planning

### 8.1 To consider planning applications submitted to WBC:

#### 8.1.1 17/01101/COMIND – Frilsham Home Farm Dairy.

*S73a. Variation of Condition 5: Approved Use of approved application 16/01690/COMIND.*

Mr. Slack commented that there had been a higher expectation for classic car storage than appears to be the case and as a result an application has been submitted to WBC for part of the old dairy to be used for self-storage rather than classic cars. All of the self-storage units will be internal to the building and pre-fabricated.

It was agreed that Frilsham Parish Council has **no objection** to this application.

### 8.2 To review decisions of WBC:

#### 8.2.1 17/00301/HOUSE – Mallards Haven.

*Demolition of existing workshop/garage and erection of cartshed.*

Frilsham Parish Council had **no objection** to this application which has been **approved** by WBC.

#### 8.2.2 17/00379/HOUSE – Old School, School Lane.

*Convert garage to home office, new garage, new summer room.*

Frilsham Parish Council **objected** to this application; however, it has been **approved** by WBC.

#### 8.2.3 17/00132/HOUSE – 4, Beechfield.

*Side and rear two storey extension and internal alterations.*

Frilsham Parish Council **objected** to this application which has been **refused** by WBC.

### 8.3 Enforcement Issues:

#### 8.3.1 Yealand.

It was noted that there are additional windows in the end elevation of the new dwelling. Concerns were also raised about the angle of the roof which may result in the roofline being a metre higher. It is possible that the finished dwelling will have attic rooms not on the approved plans.

The issues have been reported to WBC and it is understood that a 'stop' notice had been

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put on the site, but work has now resumed.

**9. Tarmac applied to WBC Land.**

A question was asked about ownership of land to the rear of 18 and 19 Beechfield which has been tarmac. It is understood that a "Professional Action Meeting" has taken place and as a result of this the ownership is being investigated.

**10. Yattendon Estate.**

Mr. Slack reported that West Berkshire Brewery have received all of their new kit at the Old Dairy site and are now in the process of installing it.

The funding for the plans to refurbishment The Royal Oak in Yattendon have been approved.

**11. Report from West Berkshire District Councillors.**

Cllr. Pask reported that after comments made at the last meeting of Frilsham Parish Council, he has inspected the road markings on the Robin Hood roundabout and they are actually correct.

Traffic studies on the A339 through Newbury have shown that there is a lack of capacity on the Sainsbury's roundabout. As a result, there are plans in place for revised traffic arrangements such that if you are travelling south from the Sainsbury's roundabout there will be a slip lane to turn right into Cheap Street. Bear Lane will become one way and only feed onto the roundabout. A new road will be built from the corner of Boundary Road, through the Sterling Steel site, to the Mole store. This will enable traffic from Sainsbury's to turn right rather than go down to the roundabout on the A339 and back via Mill Lane. These improvements are being funded by Government grants.

WBC has adopted the new Local Plan which gives a land supply of five years and four months including the site north of Newbury. Preparations for the next Local Plan have already started and the 'Call for Sites' has already been completed; these are still being analysed.

**12. Yattendon and Frilsham Sports and Social Trust.**

The AGM of the Yattendon and Frilsham Sports and Social Trust will take place in April.

**13. Clerk's Report.**

**13.1 Annual Parish Meeting.**

It was agreed that the business part of the Parish Meeting will take place before Tim Wale, from Tutts Clump Cider, the guest speaker gives his talk.

Jeremy Pack will give an update on the Beechfield Lane Residents' Association and Sandra Wilkinson will give an update on the new community website in addition to the usual updates and reports.

Cllr. Allum and his wife Tessa will co-ordinate refreshments for after the meeting.

Cllr. Ward apologised that she is unable to attend the meeting.

**13.2 Allocation of assets to be inspected (and cleaned).**

Cllr. Benning reported that there are small holes in the rear of the bus shelter. Concern was raised about the condition of the door on the telephone box which Cllr. Benning will re-inspect. The paint on the seat by the bus stop is starting to lift; it was agreed to monitor this. A question was asked about the recommended way to clean a basket swing, particularly when it is under trees.

The litter bin by the bus shelter has been moved onto the grass at the top of Beechfield Lane.

Cllr. Allum will return it to its original position.

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### **13.3 Correspondence.**

The following correspondence has been received:

- M4 Closures – Friday 12<sup>th</sup> May to Monday 15<sup>th</sup> May.
- CCB Annual Review
- West Berkshire Heritage Forum AGM 16th May
- Insurance renewal invitation.
- Pre-Application Consultation letter for telecommunications site - Site ref VF (14242) - Chapel Lane SW

### **14. Finance Records for 2015/16.**

#### **14.1 Statement of Governance.**

The Statement of Governance was circulated to all members prior to the meeting and unanimously agreed.

#### **14.2 Annual Accounting Statement.**

The Annual Accounting Statement for the year ending 31<sup>st</sup> March 2017 were circulated and unanimously approved.

### **15. Finance.**

The financial report showed a balance of £17,464.41 once all cheques have cleared and lodgements been made. The financial report was approved.

### **15. Any Other Business.**

#### **15.1 Pot Kiln Lane.**

It was noted that Pot Kiln Lane is almost impassable. It was agreed that residents should be encouraged to report the problem to WBC.

The meeting closed at 9.10pm.

Dates of future meetings:

Wednesday 12<sup>th</sup> July 2017 at 7.30pm.

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