

**Minutes of the Meeting of Frilsham Parish Council held in the Clubroom on
Wednesday 11th January 2017 at 7.30pm.**

Present

Cllr. M. Allum (Chairman)

Cllr. G. Barber

Cllr. D. Benning

Cllr. C. Kettlewell

Cllr. D. Ward

Mr. B. Lyon (Frilsham Future Implementation Group)

Mr. David Slack (Managing Director of Yattendon Estates Ltd)

District Cllr. Pask

District Cllr. Webb

Mrs. H. Pratt (Clerk)

1. To receive Apologies for Absence.

There were no apologies.

2. To receive Declarations of Interest.

2.1 Declarations of Interest in Agenda Items.

There were no other declarations of interest in agenda items.

2.2 Changes to the Register of Interests.

There were no changes to the Register of Interests.

3. To Approve Minutes of the Meeting held on Wednesday 16th November 2016.

The minutes of the meeting held on the Wednesday 16th November 2016 were approved as a correct record of the meeting and signed by Cllr. Allum.

4. Matters Arising from the Minutes not covered elsewhere on the Agenda.

4.1 Removing Hermitage from Frilsham addresses.

All Frilsham parishioners have received a letter from the Post Office consulting them on removing Hermitage from their address. If insufficient letters of objections are received, Hermitage will be removed Frilsham addresses.

4.2 Drainage.

Cllr. Allum commented that he had found the contact details for the owner of the land between his property and the road, which contains a drain WBC would like to clear. Jon Bowden (WBC) would like to speak to the owner of Bramley Cottage to inspect the drains which run through the land. WBC is considering the possibility of clearing or possibly replacing the drain under the road from the ditch next to the Clubroom towards Cllr. Allum's property.

Cllr. Benning raised concerns about a ditch through Meadows, Beechfield Lane (next door to Swallowtails) which is not maintained. Any water running down Beechfield Lane should run into this ditch and onto the fields behind, but if the ditch isn't maintained and there is a lot of water it overflows into Sallowtails. It was agreed that Cllr. Benning would talk to Robert Morley, the owner of Swallowtails and that WBC should request that the ditch be cleared.

2017/1

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4.3 Clearance of mud and cutting back of the hedge next to the Clubroom.

It is understood that WBC has sent two letters to Yattendon Estate requesting that the hedge be cut back and the mud removed from the road (significantly widening the road). Mr. Slack commented that Yattendon Estate are waiting for SSE to move the electricity pole further back from the road so that they can cut the hedge.

4.4 Wall on Dragon Hill.

The Clerk reported that WBC has been out and inspected the wall on Dragon Hill on several occasions and that currently it is safe, particularly now that the tree has been removed.

5. Superfast Broadband.

Gigaclear is laying a lot of cable in the parish and there are a number of holes, but as yet there is no service. It is understood that Gigaclear want wayleave from Sovereign Housing and the Beechfield Lane Residents' Association to provide the service to Beechfield Lane residents. Mr. Slack commented that Yattendon Estate has worked with Englefield Estate to rewrite the wayleave agreement with Gigaclear. Cllr. Benning reported that he had received a complaint from a parishioner that Rectory Hill had been closed completely for the installation. This was met with some surprise by other councillors as the workers have generally been helpful, efficient and very amenable in accommodating people's needs.

6. Report from Yattendon Estates.

Mr. Slack reported that the Christmas 2016 season is now complete; 36,000 Christmas trees were sold. All crops have been gathered and the Estate is working on hedge cutting. All of the trees on the Estate's 56 miles of Rights of Way are being inspected. Work on the West Berkshire Brewery part of the dairy is nearing completion and it is expected that it will be handed over to the brewery on Monday 16th January.

7. Playground.

Cllr. Ward commented that the only problem in the playground at the moment is moles. There was a discussion about safe mole eradication for the public playground; no conclusions were drawn.

Cllr. Allum will inspect the playground on a weekly basis until the next meeting

8. Planning

8.1 To consider planning applications submitted to WBC:

8.1.1 16/02795/FUL – The Pot Kiln.

*Demolition of dilapidated open store, erection of four-bedroom guest accommodation, erection of single storey rear extension to public house.
Amendment received with parking statement.*

Frilsham Parish Council had **no objection** to this application when considered with the amendment.

8.2 To Review Planning Decisions made by WBC:

8.2.1 16/02875/HOUSE – 4 Beechfield.

Side and rear two storey extension and internal alterations.

Frilsham Parish Council **objected** to this application which has been **refused** by WBC.

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- 8.2.2 16/02604/FULD – Mallards Haven.
Demolition of existing dwelling, erection of replacement dwelling with associated parking, turning and landscape works.

Frilsham Parish Council had **no objection** to this application which has been **approved** by WBC.

- 8.3 Decisions taken to appeal.
16/02321/HOUSE – Homerstead House, Hawkridge Hill.

Erection of wall along front boundary (retrospective).

Frilsham Parish Council **objected** to this application which was been **refused** by WBC. The applicant has taken WBC's decision to appeal.

Concern was raised that the footpath (FRIL/20/1) has been moved away from the wall and that scalplings have been put down. It was agreed that a letter would be sent to the planning inspector about this.

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9. Report from West Berkshire Councillors.

The District Parish Conference will be held on Tuesday 21st March. It was agreed that Cllr. Allum and Cllr. Ward would attend.

The draft Local Plan is now at consultation; this finishes at the end of January. The plan should be ratified at the main May council meeting. The "Call for Sites" will begin shortly for the subsequent Local Plan which will go to 2036. Areas within the AONB have to be treated in a special way and this does limit the development which can take place.

Comments were made about commercial sites within the district which are being converted to housing. It was noted that this is happening because the commercial sites cannot be let, but has the result that there is less potential for local employment.

Questions were asked about the access to Barlows and the building work going on at the site. The access will remain the same and the buildings are replacements.

10. Frilsham Future Implementation Group (FFIG).

Emptying of the bins around the Clubroom continues to be monitored. Over Christmas/New Year there were some irregularities in the service as would be expected. Thames Valley Police have provided an alarmed padlock for the gate to the Clubroom. This has been set off on several occasions.

Plans for CCTV installation are being made; positions for cameras have been identified and a plan is in place. The next stage is to check with the supplier and confirm the list of required equipment. A parishioner has offered to help install it.

11. Yattendon and Frilsham Sports and Social Trust.

Mr. Lyon commented that the plans for this year's fete are underway.

12. Clerk's Report

12.1 Annual Parish Meeting.

It was agreed that West Berkshire Brewery would be invited to come and speak at the Annual Parish Meeting. Cllr. Kettlewell will send the Clerk contact details.

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12.2 Website.

The group of people interested in the Community Website showed an interest in having a meeting after Christmas. Cllr. Kettlewell will organise a meeting in February to rekindle motivation. Helen Crome has set up a dummy website which

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will be circulated to councillors.

12.2 Correspondence.

The following correspondence has been received:

- WBC – District Parish Conference on 21st March 2017.
- CCB Workshop on affordable housing on 21st February 2017.
- WBC – SID training on 8th February 2017.
- Berkshire Fire and Rescue Service redesign consultation.
- WBC – Consultation on school holiday dates.
- Letter of appreciation from WBCS for donation.

13. Finance.

13.1 To approve the Financial Statement.

The Financial Statement, as circulated prior to the meeting was approved.

13.2 To consider requests for donations in FY 17/18.

It was agreed to donate £600 to Yattendon and Frilsham Parochial Church Council for the maintenance of the churchyard at St. Frideswide Church, Frilsham.

It was also agreed to donate £100 to West Berkshire Countryside Society for the work they do which benefits parishioners.

A further grant of £3,000 was agreed for the planned improvements to the Clubroom.

13.3 To consider renewal of subscriptions in FY17/18.

It was agreed to renew subscriptions to Berkshire Association of Local Councils (BALC) and Community Council for Berkshire (CCB).

13.4 Support for the library provision in West Berkshire.

WBC had asked each parish within West Berkshire to contribute towards the library provision in the area. The contribution is based on the electorate and for Frilsham the suggested contribution is £300. The Clerk advised that following advice from BALC, Frilsham Parish Council does not have the power to make the contribution as there is insufficient detail in the proposal about what the money would actually be spent on and what would happen if insufficient contributions are received.

Frilsham Parish Council resolved to put money in the budget for the library service and await a proposal from WBC to which they have the power to contribute.

13.5 To discuss and approve the budget for 2017.

After a short discussion, it was agreed that a budget of £650 would be added to the draft budget for a broadband connection to the Clubroom.

The budget for FY17/18 (at the end of these minutes) was then ratified.

13.6 To agree the precept for FY17/18.

It was agreed to leave the precept at £9,000.

14. Any Other Business.

14.1 Water Leak in School Lane.

It was noted that there was a water leak in School Lane which has been repaired.

The meeting closed at 9.20pm.

CLERK

Next Parish Council Meetings: Wednesday 8th March 2017 at 7.30pm

2017/4

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Date:

Budget for 2017/18

£

<u>Expenditure</u>	FY16/17 Budget	To date (11/1/2017)	Expected EoY	FY17/18
Subscriptions: BALC	70.00	60.49	60.49	70.00
Subscriptions: CCB		30.00	30.00	30.00
Donations: West Berkshire Countryside Socie	100.00	100.00	100.00	100.00
Frlsham Parochial Church Council	600.00	600.00	600.00	600.00
FFIG - hall extension	3,000.00	(3000.00)		3,000.00
Broadband fconnection for the Clubroom				650.00
Library contribution to WBC				300.00
Insurance premium	600.00	594.82	594.82	600.00
Hire of Frlsham Clubroom	88.00	62.00	86.00	100.00
Annual RoSPR inspection	90.00	73.50	73.50	90.00
Grit bin refill/bin emptying	820.00	-00		820.00
Audit fee	360.00	-00	-00	-00
Computer Karpersky (1 year)	20.00	-00	-00	
Microsoft Office 365 Online services	150.00	93.60	93.60	150.00
Domain registration.	30.00	-00	-00	
Website	100.00	-00	-00	100.00
SSE payments for phone box	100.00	46.13	60.00	100.00
Election Expenses	-00	-00	-00	-00
Defibrillator pads	-00	29.90	29.90	-00
Annual Assembly	-00	15.75	15.75	-00
Seat Arm	-00	30.00	30.00	-00
Replacement screw covers	-00	19.00	19.00	-00
Training	-00	40.00	40.00	120.00
Maintenance of assets				1,000.00
Other sundries				100.00
Clerks expenses	50.00	-00	50.00	50.00
Clerks salary	2,561.88	1,921.41	2561.88	2,700.00
	8,739.88	3,716.60	4,354.45	10,680.00

Estimated bank balance at 31/3/2017:	17,485.66
Balance ring fenced for Clubroom:	<u>9,000.00</u>
	8,485.66

Income

Precept	9,000.00
Wayleave	26.69
Council Tax support	34.06
CIL Money	<u>-00</u>
	9,060.75

Precept

2017/18	9,000.00
2016/17	9,000.00
2015/16	9,000.00
2014/15	9,000.00
2013/14	7,000.00
2012/13	5,000.00

2017/5

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Date: